



**U.S. Customs and
Border Protection**
U.S. Department of Homeland Security

APPLICATION FOR TRANSPORTATION/BOARDING LETTER

This form is an application for a Transportation Letter to travel to the United States, by a Lawful Permanent Resident after loss, theft or expiration of valid Lawful Permanent Resident status documents. A Lawful Permanent Resident may also be issued a transportation letter if he or she departed from the United States prior to receiving his/her first Permanent Resident “green card” or his/her Alien Registration Receipt has expired. This form must be filled accurately, in its entirety; no sections may be left unanswered. All answers must be fully and legibly printed or the form will not be processed. If you do not have enough room for any answer, you may attach a separate sheet of paper. You must appear in person at the time of filing.

WHAT IS THE FEE? - If you are filing, in person, directly with a US Department of Homeland Security office, there is no charge for this application. If you apply for a Transportation Letter at other than the Beijing Embassy or Guangzhou Consulate, Office of the US Department of Homeland Security, you may be required to pay a Consular filing fee.

WHERE CAN I FILE THIS FORM?- An application for a transportation letter may be made by appearing at the U.S. Customs and Border Protection Beijing Office, U. S. Embassy, No. 17 Guang Hua Lu, Chaoyang District, Beijing, or US Consulate. In Beijing you must first fax (10) 6532-3539 or e-mail a request to Beijingcbpinquiry@state.gov for an appointment. Appointments are available on Tuesday and Thursday, from 2:00PM to 4:00PM exclusive of U.S. and Chinese holidays. If you are unable to appear at the U.S. Customs and Border Protection Beijing Office, you could also apply at the nearest U.S. Consulate. You will be required to show identification to enter the Embassy area.

PHOTOGRAPHS – With this application, you are required to provide five (5) 2 inches by 2 inches photographs, please see the attached instructions.

PROCESSING- A minimum of fourteen (14) working days is required to process this application. Neither issuance of a transportation letter nor admission into the United States can be guaranteed under any circumstances.

WHAT DOCUMENTS DO I NEED TO PROVIDE WITH THIS APPLICATION? - As, applicable, the following must be included with this application

Application for Transportation Letter

Copy of Permanent Resident Card (if available)

Evidence of residence in the United States

Signed Affidavit in Support of Application for Transportation Letter (see attached)

Police report of the lost/theft of any documents. If the card was lost or stolen you must provide a police report.

Certified translation of police report

Photocopy of passport (all pages must be copied)

Airplane tickets –photocopy-

Evidence of status:

- Passport with ADIT stamp

- Re-Entry Permit

- Form I-551 Alien Registration Receipt

Five photographs

ALL QUESTIONS ON THE ATTACHED APPLICATION FORM MUST BE COMPLETED. FAILURE TO COMPLETE THE FORM IN ITS ENTIRETY WILL RESULT IN PROCESSING DELAYS.

TRANSPORTATION LETTER APPLICATION

A _____
Alien Registration Number:

COUNTRY OF BIRTH

PASSPORT #

COUNTRY OF NATIONALITY

Date of Birth: Month: _____ Day: _____ Year: _____ ___Male ___Female

Your Family Name (*Last Name*)

Your Given Name (*First Name*)

Your Parents Names:

Parent Family Name (*Last Name*)

Parent Given Name (*First Name*)

(Mother)	
(Father)	

Your Home Address:

Your Local Address:

Home Phone Number

Local Phone Number/ Mobile Number

SSN# _____

Your Occupation: _____

Please sign your name initials on the items that apply to you:

_____ I have been denied airplane boarding

_____ I have been out of the United States for more than twelve consecutive months

_____ I have reported that my passport has been stolen

_____ I have reported that my passport was lost

_____ I have reported that my permanent resident card is lost

_____ I have reported that my permanent resident card has been stolen

_____ My permanent resident card has expired

_____ I have a re-entry permit

_____ I have not yet received my permanent resident card

Provide a statement and evidence describing how, when and where you lost your Permanent Resident Card or had your card stolen. I have attached a Police report: YES___NO___

DATE OF LAST DEPARTURE FROM THE U.S.: MONTH_____ DAY_____ YEAR_____

REASON FOR YOUR LAST DEPARTURE FROM THE U.S.: _____

List the duration of absence(s) from the United States since becoming a U.S. Resident Alien. Please state the purpose of each absence beginning with the current absence:

DATE OF PREVIOUS DEPARTURES

REASON FOR PREVIOUS DEPARTURES

List all previous arrests, convictions, include dates and countries:

Have you ever been deported, removed or otherwise denied entry to the U.S. Please explain.

Year you last filed your U.S. income tax return_____

Applicant's Signature: _____ Date: _____